**Client Team Meeting**

**\*\*Most recent meetings are at the beginning and less recent meetings are at the end of this document.**

**Client Meeting 5:**

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| **Project Name:** | Student Attendance Tracking |
| **Team Name:** | Code Green |
| **Purpose:** | Progress of the project |
| **Day & Date:** | Tuesday,10/24/2017 |
| **Location of Meeting:** | VLK - 117 |
| **Attendees:** | Sirisha Vanamali, Rohith Babu Sadhu, Sri Sai Ram Kumar Mamidala, Vipul Reddy Madadi, Vamsi Devella, Subba Reddy Potireddy, Shankar Rao Vallapurapu |
| **Absentees:** | None |

**Agenda:**

1. Client took the project status update reiterated how important it is to put all subsystems together and asked us to start on integration now that 9th week is fast approaching.

2. Client cleared the doubts about the database storage of QR code. This way the application can even track Instructors attendance and the classes count.

3. Client mentioned that he wanted to see the overall attendance percentage vs Total no of students graph.

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| **Action Item** | **Assign To** | **Due Date** |
| Use google API to generate a line graph – Overall student attendance percentage Vs total no of students. | Team | 11/03/2017 |

**Client Meeting 4:**

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| **Project Name:** | Student Attendance Tracking |
| **Team Name:** | Code Green |
| **Purpose:** | Progress of the project |
| **Day & Date:** | Wednesday, 10/4/17 |
| **Location of Meeting:** | VLK - 117 |
| **Attendees:** | Sirisha Vanamali, Rohith Babu Sadhu, Sri Sai Ram Kumar Mamidala, Vipul Reddy Madadi, Vamsi Devella, Subba Reddy Potireddy, Shankar Rao Vallapurapu |
| **Absentees:** | None |

**Agenda:**

1. Client asked us for the project status update and cleared the doubts that we had about the application.

2. Client mentioned that it is very essential for the application to work properly without breaking during the demo time – mid-term presentation.

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| **Action Item** | **Assign To** | **Due Date** |
| Prepare for Mid term presentation. Make a video of the working app and demo it to the class. | Team | 10/09/2017 |

**3rd Client Meeting:**

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| **Project Name:** | Student Attendance Tracking |
| **Team Name:** | Code Green |
| **Purpose:** | Progress of the project |
| **Day & Date:** | Tuesday,09/25/2017 |
| **Location of Meeting:** | VLK - 117 |
| **Attendees:** | Sirisha Vanamali, Rohith Babu Sadhu, Sri Sai Ram Kumar Mamidala, Vipul Reddy Madadi, Vamsi Devella, Subba Reddy Potireddy, Shankar Rao Vallapurapu |
| **Absentees:** | None |

**Agenda:**

* Know information about common database for iOS and web application.
* Know the constraints of QR code generator.
* Discussion on the security for the project. Specifying the input validations.
* Finalizing the database for the project.

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| **SL No** | **Action Item** | **Assign To** | **Due Date** |
| **1** | **Use google Api to generate QR code.**  **To make enough progress by next week and present the demo of what has been made so far.** | **Team** | **09/29/2017** |

**2nd Client Meeting:**

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| **Project Name:** | Student Attendance Tracking |
| **Team Name:** | Code Green |
| **Purpose:** | Progress of the project |
| **Day, Date & Time:** | Thursday,15/09/2017 |
| **Location of Meeting:** | VLK - 117 |
| **Attendees:** | Sirisha Vanamali, Rohith Babu Sadhu, Sri Sai Ram Kumar Mamidala, Vipul Reddy Madadi, Vamsi Devella, Subba Reddy Potireddy, Shankar Rao Vallapurapu |
| **Absentees:** | None |

**Agenda:**

* Tested the user Interfaces for web application.
* Add comments on what we code every week for easy understanding.
* Discussion on difference between the stand alone application and the web application.
* Discussion on the software architecture of the project.

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| **SL No** | **Action Item** | **Assign To** | **Due Date** |
| **1** | **Data Manager security layer in-between the mobile and web application which will act as a security layer.** | **Team to research more on this and come up with a solution which will make this work.** | **09/18/2017** |

**1st Client Meeting:**

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| **Project Name:** | Student Attendance Tracking |
| **Team Name:** | Code Green |
| **Purpose:** | Introduction to project |
| **Day, Date & Time:** | Monday,09/06/2017 |
| **Location of Meeting:** | VLK - 117 |
| **Attendees:** | Sirisha Vanamali, Rohith Babu Sadhu, Sri Sai Ram Kumar Mamidala, Vipul Reddy Madadi, Vamsi Devella, Subba Reddy Potireddy, Shankar Rao Vallapurapu |
| **Absentees:** | None |

**Agenda:**

* Prototyping to test the relationships.
* Test cases for the code before committing the code in GitHub.
* Identify deliverables, core functionalities and give them the first priority when completing the project.
* Discussion on the way the project work flow works.

**Client Wish List**

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| **SL No** | **Action Item** | **Assign To** | **Due Date** |
| **1** | **To think about using Flat files instead of a database solution.** | **Team** | **09/09/2017** |